

CIS Concept of Transload Operations

April 2014

Commonwealth Industrial Services (CIS) operates on a dual served, small rail spur in Hopewell, VA 23860. Storage areas consist of a 132,000 sf warehouse space and outside storage. See www.Ind-Svcs.com. Products we transload include metals, lumber, building supplies, clay, potash, aggregates, construction mats, etc.

Truck Delivery. We also provide regional transload delivery.

Contact Mary Crotzer, mcrotzer@ind-svcs.com, 804-458-9844 ext. 201 for a rail transload and delivery quote, and additional information about CIS services.

Our rail addresses are: NS – B35, Hopewell, VA
 CSXT – COMMONWEALTH, Hopewell, VA

Procedures for incoming Railcars

- 1) Within 24 hours of release of an incoming railcar, transload customers are required to notify CIS via email to customerservice@ind-svcs.com.

Notification must include:

Customer Name & Location; Customer PO#; Car #; Ship Date; Delivering Carrier (NS or CSX); Product Size, Weight; Grade; # of Bundles; Pcs per Bundle. etc.

All railcar waybills must be consigned to you care of CIS (e.g. Your Company c/o Commonwealth Industrial Services).

- 2) Failure of a customer to properly notify CIS may result in one or more of the following: a) CIS rejection of the railcar; b) Customer paying any and all demurrage charges incurred on the car which will be placed and or unloaded after properly scheduled railcars; and, c) a \$100.00 fee for CIS to accept arrival of an improperly scheduled railcar. **CIS does not wish to impose any of these penalties for financial gain**, but they are imposed to insure timely notification and economical railcar unloading operations.
- 3) CIS uses the railcar notice information to track the daily movement of railcars through the CSX and NS web information systems. If CIS determines that an excessive number of railcars are inbound, we will notify customers to stop releasing railcars. We then notify customers to resume shipping when the number of inbound cars becomes manageable. Any railcar a customer releases after being notified to stop releasing cars will considered an improperly scheduled railcar.